INSTRUCTIONS FOR ABSENTEE VOTING BY MAIL

State of Louisiana

DEADLINES FOR REGISTRAR OF VOTERS TO RECEIVE ABSENTEE BALLOTS BY MAIL:

REGULAR ABSENTEE BALLOT (White)

Instructions for voting WHITE regular absentee ballot for primary election

- 1. Fill in <u>all</u> information required in the certificate on the <u>white</u> ballot envelope flap. <u>DO NOT SIGN CERTIFICATE AT THIS TIME</u>.
- 2. Follow instructions on the ballot to vote your ballot.

NOTE: Be sure to completely fill in the oval to the right of your selection with a black lead pencil. If you incorrectly mark the ballot, erase the incorrect mark completely and make a new mark. If you are unable to make a change on the ballot or correct any error on the ballot and need a replacement ballot, notify the registrar of voters for your parish. If you make selections for more than the number of candidates to be elected for an office, or make selections both for and against a proposition, your selections for that office or proposition will be void.

- 3. Place ballot in white ballot envelope and seal. DO NOT DETACH FLAP.
- 4. Sign the certificate on the flap in the presence of a notary public OR in the presence of two witnesses, who must also sign the certificate. Only one witness is required for a voter who is a participant in the special program for physically handicapped voters. (see R.S. 18:1306)
- 5. Place the sealed ballot envelope in the return envelope addressed to the Registrar of Voters. Add postage, and deposit it in the mail.
- 6. Your vote will be counted either by op-scan reader or manually.

SPECIAL ABSENTEE BALLOT (Green)

<u>Instructions for voting GREEN special absentee ballot for general election</u> - <u>Uniformed and Overseas Citizens</u>
(This ballot is the only ballot you will receive for the general election.)

- 1. Fill in <u>all</u> information required in the certificate on the <u>green</u> ballot envelope flap. <u>DO NOT SIGN CERTIFICATE AT THIS TIME</u>.
- 2. Vote your ballot as follows:
 - a. In order to be certain that you will cast a vote that will be counted for a candidate who advances to the general election (runoff election) for a particular office, you must indicate your order of preference for each candidate by placing number one (1) in the box next to the name of the candidate who is your first choice, the number two (2) next to the name of the candidate who is your second choice, and so on until you have placed a number next to the name of each candidate. By numbering the candidates according to your order of preference, if your first choice candidate is eliminated in the primary and your second choice candidate advances to the general election, your second choice candidate will receive your vote and so on until your order of preference is exhausted.
 - b. You may, but are not required to, number all of the candidates for an office on the ballot. However, if you choose to number only one candidate, for instance, and if that candidate does not advance to the general election, you will NOT have cast a vote for a candidate for that office in the general election.
- 3. Place ballot in green ballot envelope marked "SPECIAL ABSENTEE BALLOT-GENERAL ELECTION" and seal. DO NOT DETACH FLAP.

<u>PROPOSED CONSTITUTIONAL AMENDMENT BALLOT</u>: If you have been provided with a ballot containing a proposed constitutional amendment, you must be careful to return it in the proper envelope for tabulation. This ballot will reflect either the <u>primary election</u> date or the <u>general election</u> date. If it reflects the same date as the white regular absentee ballot for the primary election, place it in the white envelope. If it reflects the same date as the green special absentee ballot for the general election, place it in the green envelope.

- 4. Sign the certificate on the flap in the presence of a notary public OR in the presence of two witnesses, who must also sign the certificate.
- 5. Place the sealed ballot envelope in the return envelope addressed to the Registrar of Voters. Deposit it in the mail.
- 6. Your vote will be counted either by op-scan reader or manually.

A SCICTA NOTE TO MOTEDS

ASSISTANCE TO VOTERS

A voter is entitled to receive assistance in voting if he is (1) unable to read, or (2) unable to vote without assistance because of a physical handicap, including blindness. Prior to receiving assistance, the voter shall have filed in person or by mail the required proof of disability with their local registrar of voters. Persons <u>prohibited</u> from assisting voters:

- 1. No candidate can assist a voter.
- 2. No employer or employer's agent can assist an employee.
- 3. No union agent can assist a union member.

Except as provided above, voters entitled to assistance in voting may receive the assistance of any person of his choice.

The person assisting the voter in signing his name or making his mark shall explain to the voter that a signature or mark so made constitutes certification that all statements in the certificate are true and correct and that any person who knowingly provides false or incorrect statements is subject to a fine or imprisonment, or both. (R.S. 18:1310 and 18:1461)
